

Employment Application



In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, sex, national origin, age, marital status, religion, or the presence of a non-job related medical condition or handicap.

Date _____

Name [First Middle Last] _____ SSN _____
Address _____ City _____ ST _____ ZIP _____
Phone _____ Email _____

If employed, can you provide valid documentaion, as required by the US Department of Justice, affirming your eligibility to work in the United States? Y N

Date of Birth _____ Positions Applying For _____
Full Time _____ Part Time [morning afternoon evening] Pay Expected _____
Date Available for Work _____ Will you be able to work overtime/extra days? _____

Education

High School _____ Address _____
Dates Attended _____ Degree or Diploma Received _____

College/University _____ Address _____
Dates Attended _____ Degree or Diploma Received _____

Trade or Technical _____ Address _____
Dates Attended _____ Degree or Diploma Received _____

Personal Data

Have you been convicted of a crime [other than traffic violations] or been imprisoned during the last seven years? A conviction will not necessarily bar you from employment.

Y ___ N ___ If yes, please explain

Names of friends or relatives who are employed by HopTown Pizza

Are there any limitations that may prevent you from performing the job you are applying for?

Y ___ N ___ If yes, please explain

Person to notify in case of emergency

Phone _____

Employment History

Employer _____ Dates of Employment _____
Address _____ City _____ ST _____ ZIP _____
Phone _____ Beginning Salary _____ Ending Salary _____
Title/Duties _____ Supervisor's Name _____ Reason for Leaving _____

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List any specific skills, equipment skills of which you have experience

References

List two professional references who are familiar with the quality of your work, have known you at least two years, and are not related

Reference _____ Phone _____
Address _____ City _____ ST _____ ZIP _____

Reference _____ Phone _____
Address _____ City _____ ST _____ ZIP _____

Reference _____ Phone _____
Address _____ City _____ ST _____ ZIP _____

I certify that the information contained in this applicaiton is truthful and correct. I understand that falsification of this information can result in rejection of this application or dismissal if I am hired. I authorize investigation of all statements contained in this application. I hereby waive written notice of employment information being supplied by a person or entity. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an 'at will' nature, which means that the Employee may resign at any time, and the Employer may discharge Employee at any time with or without cause. It is further understood that this 'at will' employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized Director or designated employee of this coppany.

Applicant's Signature

Name _____ Date _____

Application Instructions

Due by March 22 | Interviews March 25-28, 2017

Fill out form completely and send to:

HopTown Pizza
6804 Gamache Road
Moxee, WA 98936

Or drop off to:

HopTown Pizza
2560 Donald Wapato Road
Wapato, WA 98951
[I-82, Exit 44]

Employment Verification

Authorization to Release Information

I, _____, hereby authorize you to release all records of employment, including assessments of my job performance, ability and fitness, including dates and results of any and all alcohol or drug screens. I hereby release the above named company, and its employees, officers, directors, and agents from any and all liability of any type as a result of providing information to the above-mentioned person and/or company.

Applicant Name [printed] Signature Date Social Security Number

Dates of Employment From _____ To _____

Please briefly describe the duties this person performed for your organization:

Attendance Few _____ No absences _____

Several absences that created minimal disruption to the organization. Many absences that created disruption to the organization

Late arrivals Few _____ No late arrivals _____

Several late arrivals that created minimal disruption to the organization. Many late arrivals that created disruption to the organization

Work performance Exceptional _____ Satisfactory _____ Unsatisfactory _____

Reason for leaving your employ Discharged _____ Resigned _____ Layoff/RIF _____

Please explain:

Would you re-employ this person Yes _____ No _____

Please explain:

Additional comments?

Completed by: _____ Date: _____

Company Name: _____ Phone number: _____